



Canadian Society for Chemical Engineering | *For Our Future*
Société canadienne de génie chimique | *Pour notre avenir*

2026 Canadian Society for Chemical Engineering (CSChE) Call for Nominations

Director of Continuing Education

The Canadian Society for Chemical Engineering (CSChE) is seeking a volunteer for the position of Director of Continuing Education. The term of the position is three years with the possibility of election to a second three-year term, and it commences following approval by the Membership during the 2027 CSChE Annual General Meeting. The successful candidate is expected to be proactive on the development of this portfolio.

The Director of Publications' main responsibility is to propose, develop, and coordinate professional development courses/seminars/workshops that will be offered to CSChE members and non-members throughout the year (in-person and/or online) and during the annual CSChE conferences. This position also involves attending monthly virtual CSChE board meetings, an in-person meeting, and the AGM annually.

Responsibilities:

- Creates a dynamic Continuing Education program for the CSChE members
- Adds value to the CSChE membership by providing a vital service to its members
- Coordinates all Continuing Education activities offered by the CSChE during our annual conferences and online events
- Contacts all departments of chemical engineering in Canada to learn about their Continuing Education programs and explores synergies that are valuable for the CSChE and these departments
- Develops professional courses required by Engineering professional organizations (PEO, APEGA, etc.) in Canada
- Provides policy direction to the CSChE Board and advises the CSChE Treasurer on financial matters related to Continuing Education
- Reaches out to instructors across Canada, and possible abroad, to develop Continuing Education courses that would be valuable to the CSChE members



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- Engages with the National Team to find out what Continuing Education courses are considered more valuable by the CSChE members
- Provides recommendations on marketing and promotion of the Continuing Education courses

To apply:

Deadline: September 28, 2026

Please note that all Board members are required to be members of the CSChE and maintain their membership throughout their term. Submit the following via email to CICAdmin@cheminst.ca with the subject line, "CSChE Board Nominations – Continuing Education".

We kindly request that you include the following as a single PDF attachment:

- Name, affiliation, and contact information
- Statement of interest including summary of experience with both the Society and the portfolio (up to 500 words)
- Abbreviated CV including previous experience with continuing education and professional development planning

Note that interviews will be conducted in January 2027; ensure that we have accurate contact information for that timeframe. Should you wish to nominate a colleague, ensure that you have their consent first.

The CSChE Board is dedicated to diversity and inclusion and seeks to represent all the CSChE membership. In the election process, we seek to balance areas of chemical interest, geographic representation, and membership demographics, including under-represented and equity-deserving groups. Bilingual candidates are encouraged to apply. Please contact [João Soares](#), CSChE Director of Continuing Education and Publications and Editor-in-Chief, *The Canadian Journal of Chemical Engineering*, with any questions about the position.