



Canadian Society for Chemical Engineering | **For Our Future**
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2026 Canadian Society for Chemical Engineering (CSChE) Call for Nominations

(Interim) Director of Publications and Editor-in-Chief, *The Canadian Journal of Chemical Engineering (CJCE)*

The Canadian Society for Chemical Engineering (CSChE) is seeking a volunteer for the position of Director of Publications and Editor-in-Chief of *The Canadian Journal of Chemical Engineering*. Please note this is a combined position held by one person. Due to the volume and scope of this portfolio, the term of this position will be four years, beginning in June or July 2026: the first year will be an interim, **non-voting** transitional year overlapping the final year of the current Director/EIC's term, after which the candidate will be confirmed by the Membership at the 2027 AGM for the customary three years in the role with full rights and responsibilities therein.

As Director of Publications, this position involves attending monthly virtual CSChE board meetings, an in-person meeting and the AGM annually, as well as leading CJCE activities during the conferences. As Editor-in-Chief, this position involves attending weekly meetings with the CJCE staff members and biannual meetings with the Editorial Board.

Responsibilities:

- Oversees the review process of all papers submitted to the CJCE.
- Voting member of the following:
 - CJCE Publications Committee (Chair)
 - Award Committees for Best Graduate Student Paper and Lectureship (Chair)
- Invites and supervises Associate Editors and members of the International Advisory Committee of the CJCE.
- Reviews publication activities annually and advises the CSChE Board of Directors on strategic plans and direction.
- Provides policy direction to the CSChE Board and advises the CSChE Treasurer on financial matters related to the CJCE.
- Regularly engages with the National Team responsible for the CJCE operations.
- Keeps in close contact with the Wiley representative in charge of the CJCE to maximize impact through coordination and collaboration.
- Selects the monthly Editor Picks and Highlight papers for the CJCE in conjunction with the Editorial Manager.
- Oversees and coordinates the publication of Special Issues and Special Series of the CJCE.



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- Makes decisions related to articles submitted to the CJCE that are accused of plagiarism and other violations of publication ethics or misconduct.
- Offers the Early Career Publishing Workshop during the CSChE annual conferences.
- Provides recommendations on marketing and promotion of the CJCE.

Note: This person works closely with the CJCE Managing Editor, who is staff on the National Team.

To apply:

Deadline: Friday, March 20, 2026

Please note that all Board members are required to be members of the CSChE and maintain their membership throughout their term. Submit the following via email to CICAdmin@cheminst.ca with the subject line, “CSChE Board Nominations – Publications/EIC”.

We kindly request that you include two attachments as PDF files:

The first:

- Name, affiliation, and contact information
- Statement of interest including summary of experience with both the Society and the portfolio (up to 500 words)
- Your plan for the CJCE (maximum 3 pages)
 - Your understanding of the Journal’s mission and vision
 - Your goals for moving the Journal forward
 - How you might implement the mission, vision, and your goals

The second:

- Detailed CV including previous experience with scientific *editorial* activities

Note that interviews will be conducted late March through April; please ensure that we have accurate contact information for that timeframe. Should you wish to nominate a colleague, ensure that you have their consent first.

We thank everyone for their interest in and support of the CSChE and the CJCE.

The CSChE Board is dedicated to diversity and inclusion and seeks to represent all the CSChE membership. In the election process, we seek to balance areas of chemical interest, geographic representation, and membership demographics, including under-represented and equity-deserving groups. Bilingual candidates are encouraged to apply. Please contact [João Soares](#), CSChE Director of Continuing Education and Publications and Editor-in-Chief, *The Canadian Journal of Chemical Engineering*, with any questions about the position.

Treasurer



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The Canadian Society for Chemical Engineering (CSCChE) is seeking a volunteer for a three-year term as Treasurer with the possibility of re-election to a second three-year term. The Treasurer is an officer of the Society and the term commences following approval by the Membership during the 2026 Annual General Meeting during the x2026 Conference May 24-28. The needs of this position are robust; please read the description carefully.

The Treasurer's main responsibility is to oversee the Society's finances. This position involves attending monthly virtual Board meetings, quarterly virtual meetings of the CIC Finance Committee, an annual in-person meeting and the Society AGM during the conference, as well as regular meetings with the National Team and/or Society Executive Committee to execute the role.

Responsibilities:

- Ensures the financial health, accountability, and transparency of the CSCChE through strategic guidance.
- Voting member of the following:
CSCChE Executive Committee
CIC Finance Committee
Can. J. Chem. Eng. Publications Committee
- Serve as one of the Society's signatories
- Responsible for the deposit of monies, the safekeeping of securities, and the disbursement of the funds of the CSCChE
- Work with the National Team's Finance Director to ensure accuracy of financial records, address irregularities, and maintain up-to-date financial documentation.
- Review and assist with the annual audit to prepare the Society financial statements for approval at the AGM.
- Present the audited financial statements to the Membership during the AGM.
- Assist with the preparation of the annual budget drafts to present to the Boards.
- Collaborate with the Canadian Society for Chemistry (CSC) and CIC Treasurers regarding allocating grants to Subject Divisions.
- Prepare and present financial statements and reports at CSCChE Board meetings in conjunction with the National Team.

Notes: This position works closely with the National Team Director of Finance and Business Services and the Executive Director, who are staff, as well as the CSCChE president, the CIC and CSC Treasurers.

To apply:

Deadline: Friday, March 20, 2026



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Please note that all Board members are required to be members of the CSCHE and maintain their membership throughout their term. Submit the following via email to CICAdmin@cheminst.ca with the subject line, “CSCHE Board Nominations – Treasurer”.

We kindly request that you include the following as a single PDF attachment:

- Name, affiliation, and contact information
- Statement of interest including your experience with the Society and with financial management or accounting (up to 500 words)
- Abbreviated CV focusing on relevant experience (up to 6 pages)

Note that interviews will be conducted late March through April; please ensure that we have accurate contact information for that timeframe. Should you wish to nominate a colleague, ensure that you have their consent first.

The CSCHE Board is dedicated to diversity and inclusion and seeks to represent all the CSCHE membership. In the election process, we seek to balance areas of chemical interest, geographic representation, and membership demographics, including under-represented and equity-deserving groups. Bilingual candidates are encouraged to apply. Please contact CICAdmin@cheminst.ca with any questions, subject “CSCHE Nominations – Treasurer”.

Director of Continuing Education

The Canadian Society for Chemical Engineering (CSCHE) is seeking a volunteer for the position of Director of Continuing Education. The term of the position is three years with the possibility of election to a second three-year term, and it commences following approval by the Membership during the 2026 Annual General Meeting (AGM) during the x2026 Conference May 24-28. The successful candidate is expected to be proactive on the development of this portfolio.

The Director of Publications’ main responsibility is to propose, develop, and coordinate professional development courses/seminars/workshops that will be offered to CSCHE members and non-members throughout the year (in-person and/or online) and during the annual CSCHE conferences. This position also involves attending monthly virtual CSCHE board meetings, an in-person meeting, and the AGM annually.

Responsibilities:

- Creates a dynamic Continuing Education program for the CSCHE members
- Adds value to the CSCHE membership by providing a vital service to its members
- Coordinates all Continuing Education activities offered by the CSCHE during our annual conferences and online events
- Contacts all departments of chemical engineering in Canada to learn about their Continuing Education programs and explores synergies that are valuable for the CSCHE and these departments



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- Develops professional courses required by Engineering professional organizations (PEO, APEGA, etc.) in Canada
- Provides policy direction to the CSCHE Board and advises the CSCHE Treasurer on financial matters related to Continuing Education
- Reaches out to instructors across Canada, and possible abroad, to develop Continuing Education courses that would be valuable to the CSCHE members
- Engages with the National Team to find out what Continuing Education courses are considered more valuable by the CSCHE members
- Provides recommendations on marketing and promotion of the Continuing Education courses

To apply:

Deadline: Friday, March 20, 2026

Please note that all Board members are required to be members of the CSCHE and maintain their membership throughout their term. Submit the following via email to CICAdmin@cheminst.ca with the subject line, "CSCHE Board Nominations – Continuing Education".

We kindly request that you include the following as a single PDF attachment:

- Name, affiliation, and contact information
- Statement of interest including summary of experience with both the Society and the portfolio (up to 500 words)
- Abbreviated CV including previous experience with continuing education and professional development planning

Note that interviews will be conducted approximately March and April 2026; ensure that we have accurate contact information for that timeframe. Should you wish to nominate a colleague, ensure that you have their consent first.

The CSCHE Board is dedicated to diversity and inclusion and seeks to represent all the CSCHE membership. In the election process, we seek to balance areas of chemical interest, geographic representation, and membership demographics, including under-represented and equity-deserving groups. Bilingual candidates are encouraged to apply. Please contact [João Soares](#), CSCHE Director of Continuing Education and Publications and Editor-in-Chief, *The Canadian Journal of Chemical Engineering*, with any questions about the position.

Director of Conferences

The Canadian Society for Chemical Engineering (CSCHE) is seeking a volunteer for the position of Director of Conferences. The term of the position is three years with the possibility of election to a second three-year term, and it commences following approval by the Membership during



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the 2026 Annual General Meeting (AGM) at the x2026 Conference May 24-28. The successful candidate is expected to be proactive on the development of this portfolio.

The Director of Conferences' main responsibility is to oversee CSChE conference planning activities and to serve as the liaison between conference organizing committees and the Board. This position also involves attending monthly virtual CSChE board meetings, an in-person meeting, and the AGM annually.

Responsibilities:

- Reports to and advises the CSChE Board on all matters relating to the Society's activities in organizing, sponsoring and participating in conferences and symposia. Reviews these activities on an ongoing basis and advises the Board on actions required.
- Ensures the efficient forward planning of the annual Canadian Chemical Engineering Conference. Make recommendations to the Board for future conference locations and dates three to five years in advance in consultation with National Team staff
- Advises on the selection of conference organizing committee and subcommittee members
- Ensures knowledge transfer between conference organizing committees.
- Coordinates with CSC Director of Conferences on cross-disciplinary conference activities
- Represents the CSChE Board in conference-related working groups and decisions
- Provides approvals for and oversees CSChE participation in other conferences

To apply:

Deadline: Friday, March 20, 2026

Please note that all Board members are required to be members of the CSChE and maintain their membership throughout their term. Submit the following via email to CICAdmin@cheminst.ca with the subject line, "CSChE Board Nominations – Conferences".

We kindly request that you include the following as a single PDF attachment:

- Name, affiliation, and contact information
- Statement of interest including summary of experience with both the Society and the portfolio (up to 500 words)
- Abbreviated CV including previous experience with continuing education and professional development planning (up to 6 pages)

Note that interviews will be conducted late March through April; please ensure that we have accurate contact information for that timeframe. Should you wish to nominate a colleague, ensure that you have their consent first.

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