



Canadian Society for Chemistry | **For Our Future**
Société canadienne de chimie | **Pour notre avenir**

Canadian Society for Chemistry Call for Nominations for 2025-6 Board of Directors

Directors

The Canadian Society for Chemistry (CSC) is seeking volunteers for the following roles on its Board of Directors. These positions are three years with the opportunity for re-election to a second three-year commitment. The term begins following confirmation by the CSC Membership at the Annual General Meeting (typically in May-June).

These positions will involve attending six to ten virtual board meetings per year, an in-person meeting and the AGM during the CSC Conference, and any meetings specific to the responsibilities of each portfolio.

Director of Accreditation

Responsibilities:

- Chairs the CSC Accreditation Committee.
- Selects site visit team members and coordinates their interaction with the department in question.
- Participates on all international site visit teams and liaises with their faculty to prepare for the visit.
- Provides an annual list of accredited programs for ratification by the CSC Board and subsequent posting on the website.
- Serves as liaison with equivalent agencies in Quebec and other countries.
- Prepares and maintains a list of senior academic and industrial chemists who may be asked to serve on visiting accreditation committees.
- Represents the CSC in its interactions with the Council of Canadian University Chemistry Chairs (CCUCC) on matters relating to accreditation.
- Participates on the Federation of Canada's Professional Chemists (FCPC) Board as CSC is the national body who handles accreditation of chemical programs.



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- Recommends to the CSC Board requirements for accreditation of chemistry program at Canadian and international universities.
- Recommends to the CSC Board all policies relating to the accreditation of chemistry programs.
- Recommends to the CSC Board approvals for accreditation based on review of site team reports.
- Promotes accreditation and encourages all Canadian universities to participate in the process.
- Potentially markets to international universities.

Notes:

Please note this position has a very active portfolio and candidates need to be able to participate in site visits and work closely with the National Team's Accreditation Coordinator. Accreditation renewal notices go out January 1, so correspondence may increase around this time.

Director of Awards

Responsibilities:

- Provides feedback to the National Team and Awards Adjudication committees.
- Compiles award nominations and sends out nominee dossiers to committees.
- Summarizes committee decisions and meets with committees to discuss issues.
- Informs awardees of decisions via phone or email.
- Works with symposia organizers to include awardees as presenters.

Notes:

This is a tightly run portfolio due to well-defined timelines; the awards deadline for 2026 and beyond will be July 1, with adjudication committees needing to be formed in the Fall. This director works closely with the National Team's Awards Coordinator and must be aware that they are not eligible for nomination for awards while they are serving as Director of Awards.

Director of Subject Divisions



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Responsibilities:

- Liaises with Subject Division (SD) Chairs to keep informed of their activities and inform them of relevant Board decisions.
- Reports to CSC Board on SD activities throughout the year and brings attention to any changes or issues that need approvals or resolution.
- Oversees all CSC Subject Divisions.

Notes:

This Director works closely with the National Team's Coordinator to support the Subject Divisions.

Officers

The Canadian Society for Chemistry (CSC) is seeking a volunteer for the following role on its Board of Directors. This position is a one-year term, after which the individual will typically become the President for one year and the Past President for an additional year, for a possible total commitment of three years. The term begins following confirmation by the CSC Membership at the Annual General Meeting (typically in May-June).

This position will involve attending six to ten virtual CSC board meetings, an in-person meeting and the AGM during the CSC Conference, an additional six to ten CIC virtual board meetings and an in-person meeting and the CIC AGM during the CSC Conference, per year.

Vice President

Responsibilities:

- In the absence of the President, the Vice-President performs his/her duties.
- Serves as an observer at the CIC Board of Directors meetings and votes in absence of the CSC President.
- Serves on the CIC Nominating Committee.
- Serves on the CSC Executive Committee and its Board of Directors.
- Oversees specific CSC Board portfolios as assigned.
- Organizes the Science Policy Forum at the annual CSC Conference.





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- Participates on CIC and CSC Awards Committees as required.
- With the CSC President, responsible for science policy matters which may include visiting with government officials, responding to documents received for comment and developing position papers for the Society.

Notes:

This position works closely with the CSC President and Past President, the CIC Chair and Vice-Chair, and the CIC Executive Director. While anticipated, election to the presidency is not guaranteed.

How to Nominate

To nominate yourself or a colleague, please email the CSC Chair of the Nominating Committee via <CICAdmin@cheminst.ca> by **January 31, 2025**, with the subject line, “CSC Call for Nominations – [ROLE]”. Please include a justification letter and a biography of no more than 250 words each and a 2-page abbreviated resume/CV. If you nominate a colleague, please ensure that you have their consent before forwarding their information.

The CSC Board is dedicated to diversity and inclusion and seeks to represent all the CSC membership. In the election process, we seek to balance areas of chemical interest, geographic representation, and membership demographics, including under-represented and equity-deserving groups. For more information, contact the current Past President, [Jennifer Love](#).

Who We Are:

The Canadian Society for Chemistry (CSC) is a national, not-for-profit, professional association that unites chemistry students and professionals who work in industry, academia and government. The CSC is recognized by the International Union of Pure and Applied Chemistry (IUPAC) as the technical organization for Canadian chemists. [Learn more](#) about how the CSC serves chemical science professionals and imagine how you, as part of the team, will help the CSC empower the Canadian chemical sciences and technology community.