



Chemical Institute of Canada | **For Our Future**
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Chemical Institute of Canada – Vice Chair

The Chemical Institute of Canada (CIC) is seeking a chemist or chemical engineer to fulfill the role of Vice Chair on its Board of Directors. This position is a one-year term, after which the Vice Chair will typically become the Chair of the Board for an additional year and the Past Chair for a year. The term begins following confirmation by the Membership at the Annual General Meeting of the CIC (typically in June).

Duties of the Vice Chair include:

- Assist the Chair and assume the duties of the Chair if needed (e.g., the Chair is unable to attend a meeting or event),
- Learn the current issues of the organization, and help develop and/or drive the CIC strategy,
- Help the Chair with oversight of the National Team, including management of the Executive Director and other Human Resources matters, and
- Serve as a Member of the Chemical Education Fund charitable organization.

We are seeking a dynamic person who has previous experience with the CIC and is interested in contributing to the growth of this organization. Candidates should have sufficient time and energy to devote to this position and be a leader for all chemical sciences in Canada. As the CIC is a national organization, French-English bilingual candidates are strongly encouraged.

The position will involve attending six to ten virtual board meetings per year and an in-person meeting at the CIC AGM during the CSC Conference, in addition to the specific responsibilities of the Vice-Chair role.

To nominate yourself or a colleague, please email the CIC Chair of the Nominating Committee via <CICAdmin@cheminst.ca> by **February 17, 2025**, subject line "CIC Call for Nominations" and attach a *single* PDF file named "CIC Vice Chair Call_[lastname]" containing a statement of up to 250 words highlighting experiences with the CIC, CSC, and/or CSChE, and an abbreviated resume/CV of at most two pages. If you nominate a



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colleague, please ensure that you have their consent before forwarding their information. Nomination packages in either French or English are welcome.

The CIC Board is dedicated to diversity and inclusion and seeks to represent all the CIC membership. In the election process, we will seek balance in areas of chemical interest, geographic representation, and membership demographics, including under-represented and equity-deserving groups. For more information, contact the current Past Chair, [Deborah Nicoll-Griffith](#).

Who We Are:

The Chemical Institute of Canada (CIC) is a member-based not-for-profit association that champions the advancement of the chemical sciences in Canada. We help our members connect, learn, celebrate excellence, and grow their careers. We are committed to supporting the chemical sciences community by sharing and celebrating their discoveries. Our goals include being part of the success of current and future generations of leaders to foster a more resilient, inclusive future for everyone in Canada. We are thrilled and ready to embark on this exciting chapter. [Learn more](#) about how the CIC serves 4,000+ chemical science professionals and imagine how you, as part of the team, will help the CIC empower the Canadian chemical sciences, engineering, and technology community.