



Canadian Society for Chemistry | **For Our Future**
Société canadienne de chimie | **Pour notre avenir**

CSC Call for Nominations – Role Descriptions

Vice-President (2024-2025)

The Vice-President is an Officer of the CSC and a member of the Executive Committee of the CSC Board of Directors. The Vice-President plays an active role in setting and guiding the strategy and objectives of the CSC and learns the role of the President. In the event the CSC President is unable to perform a given responsibility, the Vice-President performs the duty of the President in that instance. The Vice-President may also be a participant or observer at some CSC committees and meetings. This is typically a one-year term, with the expectation that the Vice-President will become the President and Past-President in subsequent years.

Director of Conferences (2024-2027)

The Director of Conferences reports to and advises the CSC Board of Directors on all matters relating to the Society's activities in organizing, sponsoring, and participating in conferences and symposia. While the director's portfolio entails involvement with most CSC-sponsored events (from regional to international), a particular focus is the efficient forward planning of the annual Canadian Chemistry Conference and Exhibition (CSC Conference), the Society's flagship event. To this end, the director acts as an ex-officio member of the respective CSC Conference organization committees to ensure that accumulated experience is passed from past and present conference committees to future committees. This is a 3-year term with the possibility for a second term.

Director of Equity, Diversity and Inclusion (EDI) (2024-2027)

The Director of EDI promotes equity, diversity and inclusion in the Canadian chemistry community. The Director chairs the CSC Committee Working for Inclusion, Diversity and Equity (WIDE) bringing the recommendations of WIDE to the CSC Board of Directors for consideration and reporting to the general membership on activities of the Committee at the Annual General Meeting. The Director provides a liaison and communications link between Member Resources Groups and the CSC Board of Directors, serves as the liaison person with equivalent committees in other national chemistry societies and to the CCUCC on matters related to EDI. This is a 3-year term with the possibility for a second term.

2 x Director at Large (2024-2027)

A Director at Large is responsible for furthering and implementing the direction established by the CSC Board of Directors through active participation in Board activities. The Director may be asked to participate on sub-committees and other special one-time projects with the approval of the CSC Board. The successful nominees will be early career chemists (within 10 years of graduating) and will be expected to bring the perspectives of the early career chemists to the attention of the CSC Board. This is a single 3-year term.

Director of Local Sections (2024-2027)

The Director of Local Sections provides a liaison and communication link between the Local Sections and the CSC Board of Directors. This includes both regular reporting to the CSC Board on the activities and general well-being of the Local Sections, and acting for the Local Sections to bring issues to the attention of the CSC Board. The Director chairs the Local Section Executives meeting at the CSC Conference and other teleconference meetings as required. The Director fosters co-operation and information exchange among the Local Sections to help make their activities more effective; works with other directors and officers of the Society in pursuing policies of the CSC Board that directly affect, or require the co-operation of, Local Sections; provides advice to the Local Sections on CIC/CSC policies, and support from the Board in the maintenance and growth of existing Local Sections and the formation of new Sections. This is a 3-year term with the possibility for a second term.

Director of Student Affairs (2024-2027)

The Director of Student Affairs acts as the link between the CSC Board of Directors and the students in chemistry and related programs across Canada. The Director supports the operation of the CSC Undergraduate Student Chapters and fosters the participation of students in the activities of the Society. The Director ensures the Department Heads, Faculty Advisors, Student Chapter Executives and chemistry students are informed of the various student activities within the Society; supports the regional Undergraduate Student Chemistry Conferences and ensures a CSC presence at each of these conferences; and develops contact between the Society and graduate students. The Director also represents the CSC on the Chemistry Education Division Executive; chairs the judging of the Student Chapter Merit Awards and other student awards and presents the Awards at the meeting of the Student Awards Reception at the CSC Conference. The Director ensures that all CSC student awards (graduate and undergraduate) are well publicized each year, acts as chair of most student award selection committees and ensures that each committee has its full complement of members. The Director participates in other CIC Award Selection Committees relating to chemistry education as required; works with National Team staff to link students with career and outreach programs; and supports programs for the professional development in science of K-12 science and chemistry teachers. This is a 3-year term with the possibility for a second term.