



Canadian Society for Chemical Engineering | *For Our Future*
Société canadienne de génie chimique | *Pour notre avenir*

57th CSChE Annual General Meeting
Tuesday, October 25, 2022
12:45-13:30 PT
Vancouver Convention Centre

MINUTES

1. Call to order

- The meeting was called to order at 12:57 PM local time by Todd Pugsley, MCIC, CSChE President.
- 39 Participants
- Pugsley introduced the individuals at the head table:
 - Michael Cunningham, Vice-President
 - Anil Mehrotra, Treasurer
 - James Diamond, Past President
 - Josephine Tsang, CIC Executive Director
 - Todd Pugsley, CSChE President
- Rose Katagiri, Secretary, indicated that a quorum was present.

2. Adoption of the Agenda

MOTION:

THAT the agenda be adopted.

Moved: Pascale Champagne

Seconded: Nader Mahinpey

No discussion

CARRIED

3. Adoption of the of 56th AGM Minutes

MOTION:

THAT the minutes of the 56th Annual General Meeting held virtually on June 18, 2021, be adopted as circulated.

Moved: João Soares

Seconded: Pascale Champagne

No discussion

CARRIED

4. Reports

Executive Director Report, Josephine Tsang

- Tsang provided a summary of the CIC ED report.

CSChE President's Report, Todd Pugsley

- Pugsley provided a summary of the CSChE President report.



Treasurer's Report, Anil Mehrotra

- Mehrotra presented and summarized the Treasurer's report using the circulated Auditor's statement as the basis for his report.

MOTION:

THAT the Treasurer's report and the Auditor's statement of the fiscal year ending December 31, 2021, be adopted as presented.

Moved: Anil Mehrotra

Seconded: Nader Mahinpey

No discussion

CARRIED

Appointment of Auditors for 2022

MOTION:

THAT John Frouin, chartered accountant of the Frouin Group, be appointed as CSChE auditor for 2022.

Moved: Anil Mehrotra

Seconded: João Soares

No discussion

CARRIED

5. Future of the CCEC Conference Structure and Organization

Cunningham shared that the CCEC conference is undergoing a restructure including the following planned ideas:

- An organizing committee consisting of a chair, vice-chair, past chair, sponsorship/finance chair, various members representing general subject areas and the CJCE editor.
- Ensure various areas of interest are consistently represented annually.
- A balance between industrial and academic members on the organizing committee will be encouraged to re-establish interest in the conference with more industrial members

6. Election of Directors

Diamond, as CSChE Nominations Committee Chair, introduced the process taken by the nomination committee for 2022 and that included a call for nominations and interviews. He referenced the by-laws for the terms and the process for the nominations committee, which was comprised of previous CSChE Presidents. The process included an advertisement to the membership and the board reaching out to other individuals to make a full slate. Diamond emphasized that the CSChE strives to rotate board member representation from government, academia, and industry each year.

Diamond introduced the proposed slate of Directors and Officers, effective after the CSChE AGM.

Directors and Officers for 2022-2023:

- President Michael Cunningham, FCIC
- Vice-President Pascale Champagne, FCIC
- Past President James Diamond, MCIC

Election by Acclamation

- | | | |
|--|--|-----------|
| • Jennifer LittleJohns , National Research Council Canada | Director of Awards | 2022–2025 |
| • Simant Upreti , MCIC, Toronto Metropolitan University | Director of Student Affairs | 2022–2025 |
| • David Hiscott , MCIC, National Resources Canada | Director-at-Large: Young Professionals | 2022–2025 |
| • Alexander Rousina-Webb , MCIC, Xerox | Director of Industry Liaison – East | 2022–2025 |

- | | | |
|--|--|-----------|
| • Nader Mahinpey , MCIC, University of Calgary | Director of Divisions and Local Sections | 2021–2024 |
| • Jyoti Patel , MCIC, Resolute Risk Management Services | Director of Industry Liaison – West | 2021–2024 |
| • João Soares , FCIC, University of Alberta
and Editor-in-Chief, Can J Chem Eng. | Publications and Continuing Education | 2018–2024 |
| • Anil Mehrotra , FCIC, University of Calgary | Treasurer | 2021–2024 |
| • Peter Ozemoyah , MCIC, Tyne Engineering | Director of Conferences | 2021–2024 |

MOTION

That the proposed slate of Directors be approved as presented.

Moved: James Diamond

Seconded: David Wilkinson

No discussion

CARRIED

7. Looking forward into 2022: Remarks

- Pugsley transferred the yellow hard hat to the new President, Michael Cunningham.

8. Other business

- Pugsley inquired if there was other business duly brought forward before the meeting. There was no other business; attendees asked questions.
- Jonathan Bread
 - Requested that the CSC and CSChE change the timing of the conference and have a joint conference for the CSC and the CSChE.
 - Cunningham answered that a combined conference is currently in discussion by the CSC and CSChE Boards. Cunningham agrees that the timing of the CSChE conference in October may not be the best. Finances may be favourable to have the conferences occur together and we may move towards that model. The CSC is enthusiastic to combine conferences.
- Unidentified individual
 - Commented that he enjoyed the previous cross disciplinary conference that occurred in Halifax.
- Jesse Zhu
 - Suggested that we have an international conference.
 - Requested that the program at-a-glance for the next conference be printed out.
- Mohammed (last name unidentified)
 - Is a student and asked if the pricing of the conference could be reduced for students. Vancouver is an expensive city to have the conference in during October.

9. Next AGM

Mehrotra shared that the next meeting will occur from October 29 to Nov 1, 2023 in Calgary.

10. Adjournment

The meeting was adjourned at 13:40 PT.