



Canadian Society for Chemistry | **For Our Future**
Société canadienne de chimie | **Pour notre avenir**

38th CSC Annual General Meeting

Wednesday, June 15, 2022

12:30 – 13:10 MT

In-person / Zoom hybrid

Minutes

1. Call to Order

The meeting was called to order by the CSC President, Zhongxin Zhou, FCIC, at 12:37 MT on Wednesday, June 15, 2022.

Zhou indicated that a quorum was present (attendees: 26 in-person; 5 virtual).

Zhongxin Zhou then introduced the head table:

Steven Holdcroft, CSC Past President
Jennifer Love, CSC Vice-President
Thomas Brady, CSC Treasurer (virtually, via Zoom)
Rose Katagiri, Secretary
Josephine Tsang, CIC Executive Director
Zhongxin Zhou, CSC President

The full CSC Board of Directors was sitting in the audience.

Protocols

Katagiri explained meeting etiquette and protocols, as follows:

1. Associated meeting documents can be found in the CSC Annual General Meeting (AGM) document folder on the CIC website / About Us / CSC / 2022 CSC AGM. Documents available for the meeting in the AGM folder include:

- Agenda 38th CSC AGM (2022)
- Minutes of the 37th CSC AGM (2021)
- President's, Treasurer's, and ED's Report (2021)
- 2021 Audited Financial Statements
- CSC slate of Nominations for Board of Directors and Officers 2022 – 2023
- Process for Financial Management for CIGs
- Sponsorship and Fund Distribution Guidelines for Members
- Ordinary Resolutions
- Meeting Code of Conduct

2. Please mute yourself and turn off video throughout the meeting.

3. You registered for this event and indicated whether you are a member. If you are not a current member of the CSC, we ask that you refrain from voting. Voting will take place in-person and using the poll feature on Zoom. MOTIONS will be presented and when we call the vote, we will ask for objections, then abstentions.

2. Adoption of the Agenda

The agenda was approved as presented.

MOTION

“To adopt the agenda.”

Moved: Cathleen Crudden

Seconded: Nola Etkin

No discussion

CARRIED

3. Adoption of the Minutes of the 37th AGM of the CSC held virtually on May 27, 2021

The minutes were approved as presented.

MOTION

“For the minutes be adopted as presented.”

Moved: Pierre Kennepohl

Seconded: John Neville

No discussion

CARRIED

4. Reports**CSC President**

Zhou summarized the CSC activities from the submitted report.

CSC Treasurer

Brady discussed key aspects and concerns from his submitted report and the audited financial statement.

CIC Executive Director

Tsang highlighted events, activities, and progress that took place since the last report to membership.

CSC Directors

Directors provided brief updates on activities in each of their portfolios: Vice President, Accreditation, Awards, Conferences, Industry Liaison, Local Sections, Student Affairs, Subject Divisions, EDI, and Directors-at-Large.

MOTION

“Move 2021 Audit Statement be adopted as presented.”

Moved: Thomas Brady

Seconded: Jeffrey Keillor

No discussion

CARRIED

5. Appointment of Auditors for 2022**MOTION**

“To appoint John Frouin of Frouin group to be auditor for 2022.”

Moved: Jeffrey Keillor

Seconded: Stephen McNeil

No discussion

CARRIED

6. Ordinary Resolutions**6.1 Creation of NSERC-Chemistry Liaison Committee.**

BE IT RESOLVED that the CSC Board of Directors include a National Sciences and Engineering Research Council of Canada (NSERC)-Chemistry Liaison Committee with the role described.

NSERC-Chemistry Liaison Committee's role:

- To facilitate discussions between the Chemistry community in Canada and NSERC with the purpose to further Canadian chemistry research
- To enable NSERC and the Canadian chemistry community to communicate effectively with each other
- To provide a venue for the involvement of chemists on broader NSERC matters

- To discuss topics on which NSERC and/or the federal government is consulting the community and to prepare responses on these topics

MOTION

“To adopt this ordinary resolution as presented that the CSC Board of Directors include a NSERC-Chemistry Liaison Committee with the role described above.”

Moved: Jennifer van Wijngaarden

Seconded: Jeffrey Keillor

No discussion

CARRIED

6.2 Creation of Director of NSERC-Chemistry Liaison Position.

BE IT RESOLVED that the CSC Board of Directors include a Director of NSERC-Chemistry Liaison position on the CSC Board with the role described.

Director of NSERC-Chemistry Liaison’s role:

- Elected for a three-year term, normally taking office at the 2nd meeting of the CSC Board on the last day of the Canadian Chemistry Conference and Exhibition
- Chairs the CSC NSERC-Chemistry Liaison Committee (NCLC)
- Brings the recommendations of NCLC to the CSC Board of Directors and NSERC
- Reports to the general membership on activities of the Committee at AGM

MOTION

“To adopt this special resolution to amend the CSC Board of Directors description to include a Director of NSERC-Chemistry Liaison with the role described above.”

Moved: Jennifer van Wijngaarden

Seconded: Jeffrey Keillor

No discussion

CARRIED

7. Election of Directors for 2022 – 2023

Holdcroft, CSC Nominations Committee Chair, introduced the process taken for the 2022 election of Directors and led the meeting through the election of CSC Directors for 2022 – 2023. The call for nominations was reviewed by the committee, recommended to the CSC Board, and then brought to the membership.

All the biographies and information regarding candidates is available on the CSC AGM website.

CSC Vice-President

Currently vacant as the recommended candidate had to withdraw their candidacy. A new search is currently being conducted.

Election by Acclamation

Jennifer Love for two one-year terms as President (progressing to Past-President).

Zhongxin Zhou for a one-year term as Past-President.

Christina Bottaro for a three-year term as Director of Awards.

Chérif F. Matta for a three-year term as Director of Accreditation.

Paul Hayes for a three-year term as Director of Subject Divisions.

Janine Mauzeroll for a six-month term as Interim Director of CSC NCLC.

Nominations received to date were announced. Nominations were asked from the floor and called three times. There were no additional nominations from the floor. Nominations were closed and the nominees’ names were presented.

MOTION

“For the slate of Directors for the CSC Board be adopted.”

Moved: Steven Holdcroft

Seconded: Nola Etkin

No Discussion

(1 abstention)

CARRIED

All those who agreed to stand as Directors were thanked for their interest and commitment.

8. Recognition: CSC Retiring Directors and Officers in June 2022

The following Directors are retiring from the CSC Board of Directors and were thanked for their service and commitment.

1. Steven Holdcroft, CSC Past President
2. Jeffrey Keillor, CSC Director of Subject Divisions

9. Looking Forward into 2022

Zhou introduced Love as the incoming CSC President. Love thanked the previous President and Board of Directors, National Team, and the Canadian Society for Chemistry for their support. Love is looking forward to working with the Board, National Team, and Members in the coming years. Love is excited to work with Deborah Nicoll-Griffith and Josephine Hill from the CIC Board, as well as mentioned their priorities of ensuring the ability of the National Team and in-person conferences moving forward.

Zhou passed on the Presidential Lapel Pins to Love.

10. Other Business

Zhou asked if there was any other business duly brought forward before the meeting.

Louise Dawe of Wilfrid Laurier University inquired about the dissolution of the CSCT and how it was communicated to the membership. A welcome letter was distributed to CSCT members in January 2022 as the official welcome to the CSC as a subject division. The focus has been on the establishment of the new Technicians and Technologists (TT) Subject Division of the CSC. A Chair has been selected for the newly created Subject Division Executive Committee to aid in building connections with the CSC going forward.

11. Adjournment

The meeting was adjourned at 13:19 MT.