



Chemical Institute of Canada | **For Our Future**  
Institut de chimie du Canada | **Pour notre avenir**

## Chemical Institute of Canada (CIC) Student Chapter Grant: Terms of Reference

### Purpose

CIC Student Grants award of \$250 to Student Chapters of the Canadian Society for Chemistry (CSC) and the Canadian Society for Chemical Engineering (CSChE). These grants support initiatives which strengthen the Student Chapter and its scientific endeavors.

### Eligibility Requirements

To be eligible for a CIC Student Grant, CIC Student Chapters must:

- Have at least three current CIC (CSC or CSChE) Members in the Student Chapter—Student Memberships are complimentary!
- Not have received a CIC Student Chapter Grant during **the current academic year**.
- Agree to provide a brief post-event summary of the activity for use in *CIC News* and on the CIC Student webpage, within 2 months of the event.

### Examples of Eligible Activities

- Networking events
- Career events
- Special guest speakers (departmental guest speaker series are not eligible)
- Science and/or community outreach
- Advocacy
- Educational activities

### Yearly Deadlines:

**Winter:** Apply between Jan. 1<sup>st</sup> to Apr. 1<sup>st</sup>. Applications will be reviewed and adjudicated upon application closing, or shortly after. Grant funds must be used for initiatives that take place before Apr. 1<sup>st</sup>.

**Summer:** Apply between May 1<sup>st</sup> to Aug. 1<sup>st</sup>. Applications will be reviewed and adjudicated upon application closing, or shortly after. Grant funds must be used for initiatives that take place before Aug. 1<sup>st</sup>.

**Fall:** Apply between Sept. 1<sup>st</sup> to Dec. 1<sup>st</sup>. Applications will be reviewed and adjudicated upon application closing, or shortly after. Grant funds must be used for initiatives that take place before Dec. 31<sup>st</sup>.

If you have any questions, please contact: [Student@Cheminst.ca](mailto:Student@Cheminst.ca).

### Applications



90-2420 Bank Street, Ottawa, Ontario, Canada K1V 8S1



613-232-6252



info@cheminst.ca  
[www.cheminst.ca](http://www.cheminst.ca)



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Interested Student Chapters should submit their responses through the Microsoft Form that can be found here: <https://www.cheminst.ca/communities/student-chapters/>

**The form below is for reference purposes only.**

<b>CIC Student Chapter Grant Application Form</b>	
<b>PREVIOUS APPLICATION</b>	
Have your Student Chapter applied for a CIC Student Chapter Grant before (Yes/No)?	
If no, how did your Student Chapter hear about the grant?	
<b>APPLICANT INFORMATION</b>	
First Name	
Last Name	
Position in Student Chapter	
Student Chapter Mailing Address	
Telephone	
Email	
Faculty Advisor (Name)	
<b>EVENT OR ACTIVITY DETAILS</b>	
Requested Amount	
Event/Activity Title	
Proposed Date (Must be before the end of the current term)	
Proposed Location	
Estimated Attendance	
<b>CONFIRMATION OF CIC CHAPTER MEMBERSHIP</b>	
<i>Please confirm CIC Membership of 3 Student Chapter Members</i>	
Student Name	
CIC Membership Number	
Student Name	
CIC Membership Number	
Student Name	
CIC Membership Number	



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### **Proposal Description**

Please use the following page to provide a brief summary of NO MORE THAN ONE PAGE about the proposed event. The description should include the key elements and goals of event, how the Student Chapter will benefit, whether other partners are involved in the event, whether it will be run “one time only” or become an annual event, how the event will be marketed, how the Student Chapter will acknowledge the CIC (CSC or CShE) as a sponsor and a proposed budget for the funds.



### **Past Recipient Winners:**

This grant has been used by previous recipients in a variety of events. Use this list for inspiration for your own events for your Student Chapter.

1. Chemistry Society at York University: The 'Undergraduate Research Orientation and Graduate Open House' is a joint event held by the Student Chapter in collaboration with York University's Chemistry Department. This event is intended to provide insight on chemical research at York University, with its main appeal being a chance for current and prospective students to meet the chemistry faculty. Attendees are given the opportunity to learn about the types of chemical research offered via the 'professor talks.' These presentations provide a general scope of the professor's research field, their relevance and applicability, as well as valuable information on how to join the lab. In addition, students can meet the graduate students during the event's poster presentations
2. Chemical Engineering Student Society (ChESS) University of Alberta: The purpose of this event is to provide an opportunity for students to network with engineering professionals and engineers, gain a better understanding of the careers available, and make valuable industry contacts for future reference. The Faculty of Engineering and the Department of Chemical and Materials Engineering have been very fortunate to uphold strong industry relationships, allowing them to have experts from various companies participate in these student events.
3. Working for Inclusivity in Chemistry at York University: In honour of the upcoming International Women's Day (March 8th), Working for Inclusivity in Chemistry at York University wanted to stream a film and provide a showing of it to the science community here at York University. The film, by Aneri Shah, is called I'm Doing My Job and it follows 6 young, female South Asian and Black emergency medical physicians' lives throughout the pandemic in New York City as they balance motherhood and increasing responsibility in their hospitals (I'm Doing My Job | Roco Films). The theme for this year's International Women's Day is #InspireInclusion and we think that by providing this viewing opportunity to YorkU undergraduate and graduate students, we can celebrate women's achievements while also raising awareness about discrimination. We would also like to hold a discussion period after the film so that, in addition to networking with other participants, students can reflect on the important themes within the film as well as what #InspireInclusion means to them.
4. Western University: Southern Ontario Undergraduate Chemistry conference: The department of Chemistry and the Undergraduate Chemistry Club at Western University are co-organizing the 52nd Southern Ontario Undergraduate Chemistry Conference (SOUSCC) on April 6, 2024. This is the largest of the regional undergraduate chemistry conference held annually that allows undergraduate students in chemistry/biochemistry to present the results of their undergraduate research (mostly senior thesis projects) in a conference format. The inaugural SOUSCC was at Western in the early 1970s, with Professor Emeriti Phil Dean and Roland Haines as the initial organizers. We have not hosted in 20 years, and we are excited to finally be hosting again. It will also help us re-establish the undergraduate Chemistry Club as a student chapter of the CIC. This link was lost during covid, and with undergraduates, institutional memory is short as they turn over every few years. The SOUSCC name of this regional chemistry conference is now historic as the conference attracts students from all over Ontario and not just southwestern (initially) or southern Ontario. We have already received interest from two Quebec universities. The one-day conference typically hosts 150-200 participants (including faculty), with at least 120 oral presentations in parallel sessions. We expect more given our location in Ontario and ease of travel from many universities in the region. The conference has



included students from Windsor, Western, Laurier, Waterloo, Guelph, McMaster, Brock, all three U of T campuses, Ontario Metropolitan University, York, Trent, Laurentian, OntarioTech, Queens, Carleton, and Ottawa. In addition to the presentations, the conference has opportunities for students/faculty/industry to network at breaks, lunch and the conference banquet and awards ceremony. We will utilize these funds mostly for student awards for presentations and they will be named the CIC-CEF Award in (subject area) and to improve equity for participation from students who are not being supported by their home departments

5. Ontario Tech- Trent Working for Inclusivity in Chemistry (OTT-TIC): With the assistance of a grant from the Chemical Education Fund, we would be able to support a GWB event at both institutions, including catering a continental breakfast and providing an honorarium to guest speakers. Similarly, to our successful event last year, we will host the GWB events in a gathering space at both institutions to facilitate an informal environment for students, faculty, and staff to join establishing a sense of community and welcoming celebration. The inclusion of the catered breakfast and guest speaker would be wonderful additions to the OTT-WIC and scientific community at both institutions. This could allow for a larger attraction by attendees, greater awareness, and increased knowledge surrounding equity, diversity, and inclusivity (EDI) in the chemical sciences department. OTT-WIC would like the opportunity to be added to the growing global map of this event by hosting it collaboratively on the campuses of Ontario Tech University and Trent University. The ability to join more individuals through collaborative events is the stem behind the OTT-WIC chapter of CWIC. The February event will welcome people of all genders to join in providing a safe environment to recognize EDI, its reality within scientific academia, and aim to break barriers to gender equality in science!