77th CIC Annual General Meeting
Wednesday, May 26, 2021
12:00-14:00 ET
Zoom Webinar

Minutes

1. Call to Order
The meeting was called to order by the CIC Chair, Paul Smith, MCIC, at 12:05 via Zoom Webinar.

Smith introduced the head table:
Cathleen Crudden as Vice-Chair;
Grant Allen as Past-Chair and Chair of the CIC Nomination Committee;
Jason Pearson as Treasurer;
Keith Lapierre as the Secretary and
Paul Smith as the CIC Chair and Interim Executive Director

Lapierre indicated that a quorum was present (78 participants).

2. Adoption of Agenda

MOTION:
That the agenda for the 77th Annual General Meeting of the CIC held on May 26, 2021, via Zoom Webinar be adopted as presented.

Keillor/Nicoll-Griffith
There was no discussion required.
CARRIED

3. Adoption of the Minutes of the 76th Annual General Meeting of the CIC

MOTION:
That the minutes of the 76th CIC Annual General Meeting held virtually on May 27th, 2020 be approved as presented.

Kennepohl / Soares
There was no discussion required.
CARRIED
4. **Remembrance of Deceased Members**
Smith acknowledged the deceased CIC members for 2020/2021.

**2020**
Leo Behie, FCIC
Emmi Schneider, MCIC
Victor Snieckus, FCIC
Gerald Toogood, MCIC

**2021**
Ronald J. Gillespie, HFCIC
W. A. Graham, FCIC
Frank R. Jefferson, MCIC
H. G. McAdie, FCIC
Reginald H. Mitchell, FCIC
Walter Szarek, MCIC

A minute of silence was observed in honour of the deceased members.

5. **Reports**
**CIC Chair and Interim Executive Director**

Smith acknowledged that the past year has been challenging, especially with COVID-19 and the resignation of the Executive Director (Ian Jobe). Smith read the CIC ED Chair Report. Smith discussed the below topics as detailed in the report.

- Governance Task Force
- Finance
- Membership
- Conferences
- CIC ViRTUAL
- Communities
- Awards
- Communications
- Revenue Growth Opportunities
- National Team

**CIC Treasurer**

- The CIC presented a fully unqualified audit. This means that all areas of the CIC were audited and transparent. Revenue for 2020 was $1,230,450.
- Expenditures for 2020 was $1,122,062. The majority of the costs were for salaries and benefits as well as general and administrative fees. Net revenue: $ 108,388
• The budget had a surplus of $20K with an operating budget of $1.03M. Net Surplus in 2020 of $108,386 compares to a net deficit for 2019 of $(202,963).

MOTION:
That the 2020 audited CIC financial statement be adopted as presented.

Pearson/Workentin
There was no discussion required.
CARRIED

6. Appointment of Auditors for 2021

MOTION:
To appoint John Frouin of the Frouin Group as the 2021 auditor.

Holdcroft/ Neville
There was no discussion required.
CARRIED

7. Recognition

Retiring CIC Directors/Officers
Smith acknowledged the retiring Directors and Officers. Smith thanked them for their service, commitment, and contributions.

Grant Allen, FCIC
Steven Holdcroft, FCIC
James Diamond, MCIC (May 26, 2021 – October 2021)*
Charles Jia, FCIC (October 2020)

*Diamond requested in the Zoom chat feature that the new CSChE President role be filled at the Canadian Chemical Engineering Conference in October 2021 rather than June 18, 2021.

50-Year Members
Smith presented the names of the 50-year members on the screen. The audience was given a minute to read the names. Smith thanked the members for the support and dedication to the CIC. The long-term commitment of members like these is a source of inspiration for us all and we value their loyalty.

Robert J. Audette, FCIC  CSC  Keith A. R. Mitchell, FCIC  CSC
Keith Bailey, FCIC  CSC  Clifford C. Pedersen, MCIC  CSChE
Ian David Brown, FCIC  CSC  K. Gerry Phillips, FCIC  CSChE
Morley Brownstein, FCIC  CSC  Alan A. Ross, MCIC  CSChE
Philip A. W. Dean, MCIC  CSC  Hari S. Samant, FCIC  CSC
Robert W. Elliott, MCIC  CSC  Roger J. Short, MCIC  CSC
Thomas Z. Fahidy, FCIC  CSChE  Robert B. Swingle, MCIC  CSC
James R. Fooks, MCIC  CSC  Keith E. Taylor, MCIC  CSC
David T. Fung, MCIC  CSChE  J. William Thorpe, MCIC  CSC
Douglas Heaton, MCIC  CSChE  Robert P. Welland, MCIC  CSCT
Kenneth A. Hersh, MCIC  CSC  Keith R. Wilson, MCIC  CSC
Donald J. MacDonald, MCIC  CSC
The fellowship of the CIC was created as a senior class of membership to recognize outstanding merit by those who have made, or who are clearly in the course of making, a sustained and major contribution to the science or the profession of chemistry or chemical engineering. Smith announced that we have five new fellows elected this year:

Hugh Horton, FCIC  
Charles Jia, FCIC  
Jennifer Love, FCIC  
Gilles Peshherbe, FCIC  
Allan W. Rey, FCIC

Amila O. De Silva, MCIC  
Jean Duhamel, MCIC  
Alison Flynn, MCIC  
Leah Martin-Visscher, MCIC  
Molly Shoichet, MCIC  
Alison Thompson, MCIC  
Feiyue Wang, MCIC

Allen outlined the process for selecting the Nomination Committee for the CIC Vice-Chair position. The Nomination Committee included the CIC Chair and Interim Executive Director (Paul Smith, MCIC), CIC Vice-President (Cathleen Crudden, FCIC), Vice-President of the CSChE (Todd Pugsley, MCIC), Vice-President of the CSC (Zhongxin Zhou, FCIC), and the Dean of Science from the University of Prince Edward Island (Nola Etkin, MCIC).

There was a public call for nominations via the CIC website and other social media channels. Also, some candidates were solicited. After the submissions were reviewed, interviews were conducted with potential candidates. After a difficult discussion, Deborah Nicoll-Griffith, MCIC, was selected. Afterwards, the Nomination Committee proposed Deborah Nicoll-Griffith as the CIC Vice-Chair to the CIC Board for approval. The CIC Board successfully approved Deborah Nicoll-Griffith as the new CIC Vice-Chair.

Deborah Nicoll-Griffith has been committed to the CIC and CSC since 1984. She has been involved in various CIC activities and initiatives including the Governance Task Force and as CSC Vice-President, President, and Past President (2017-2021).

Allen congratulated Nicoll-Griffith as the new CIC Vice-Chair.

The following individuals have agreed to stand as a Director for the term described if elected, and have agreed to hold the following offices during that term:

Cathleen Crudden, Chair (2021-2022)  
Deborah Nicoll-Griffith, Vice-Chair (2021-2023)  
Paul Smith, Past Chair (2021-2022)

Smith asked if there were any nominations from the floor for the roles that are starting new terms in 2021.
There were no further nominations and nominations were closed. Smith closed the nominations.

**MOTION:**
That the slate of directors for the CIC be adopted as presented for 2021–2022. Smith/Baines

There was no discussion required. **CARRIED**

The following Directors were appointed by the Societies of the CIC:

The Canadian Society for Chemistry
Steven Holdcroft, FCIC, Simon Frazer University May 26, 2021 – May 27, 2021
Zhongxin Zhou, FCIC, Gilead Alberta ULC May 27, 2021 – 2022

The Canadian Society for Chemical Engineering
James Diamond, MCIC, Government of Canada May 26, 2021 – October 2021
Todd Pugsley, MCIC, Suncor October 2021 – 2022

The Canadian Society for Chemical Technology
Tony Ciarla, MCIC, Millennium EMS Solutions Ltd. June 3, 2021 – 2022

9. **Looking Forward 2021 into 2022**
- Incoming CIC Chair Cathleen Crudden thanked everyone for attending the AGM.
- Crudden thanked the National Team and Paul Smith for their dedication during challenging times.
- Crudden thanked and acknowledged the Governance Task Force work (lead by Dr. Josephine Hill from the University of Calgary). The Governance Task Force provided useful recommendations with regards to the CIC’s governance structure, including suggestions on the Executive Director position and instances when societies’ interests within the CIC diverge.
- The following Governance Task Force Committee members were thanked by Crudden: Deborah Nicoll-Griffith, João Soares, Tony Ciarla, Kim Baines, Alyne Teixeira, Juliana Vidal, and Murray Watt.
- Crudden’s goals for the future include filling the ED roles and implementing GTF recommendations.
- Crudden thanked and honoured Smith as he occupied both the CIC Chair and Executive Director.

10. **Other Business**
There was no other business to discuss.

11. **Adjournment**
Smith thanked everyone for their attention and attendance at this virtual AGM and for staying through to the end of the meeting. Smith adjourned the meeting at 12:55 ET.

Paul Smith, MCIC
CIC Chair and Interim Executive

Signed electronically