



## CSC Call for Nominations Descriptions

### Treasurer (2023-2026)

Responsible for the finances of the CSC Board. Ensures proper accounting records and practices are in place. The Treasurer shall work with the accounting staff of the CIC National Team to ensure bank accounts, securities, and disbursement of funds are properly maintained and managed. Be a member of the Finance Committee for the CIC.

- Elected by the CSC membership for a three-year term, normally taking office at the 2nd meeting of the CSC Board of Directors on the last day of the annual Canadian Society for Chemistry Conference and Exhibition (CSC Conference).
- Responsible for the finances of the Society.
- Prepares and presents financial statements and annual budget at CSC Board meetings in conjunction with the National Team.
- Participates on the CIC Finance Committee.
- Serves as a member of the CSC Executive Committee and its Board of Directors.
- Reviews the monthly financial statements and membership statistics (prepared and distributed by National Team) and maintains contact (at least monthly) with the Director, Finance and Operations of the National Team.
- Reviews the audited financial statements with the auditors and Director, Finance and Operations, usually in February of each year).
- Interacts with the CSChE Treasurer with regard to allocating grants to Subject Divisions.

### Director of Industrial Liaison (2023-2026)

Deals with all matters relating to the CSC Board's position on industrial strategy and research and development policy. Acts as a link to the chemical industry. Fulfills duties in collaboration with Directors of Industrial Liaison in the Canadian Society for Chemical Engineering (CSChE).

- Elected by the CSC membership for a three-year term, normally taking office at the 2nd meeting of the CSC Board of Directors on the last day of the annual Canadian Society for Chemistry Conference and Exhibition (CSC Conference).
- Reports to and advises the CSC Board on all matters relating to the Society's position on industrial strategy and research and development policy. Monitor government policy that affects chemistry and advise the Board on current issues, future plans and objectives.
- Acts as a link to the chemical industry.
- Works with the Federal Government and other appropriate bodies so that the views of the Society on industrial and research and development strategies for Canada can be integrated into their deliberations at the policy formulation stage.

- Communicates and coordinates Society activities in this field with other science policy activities within the CIC and other constituent societies and fosters cooperation with other appropriate professional and technical organizations involved in science policy.
- Reports to and advises the CSC Board on matters relating to Industrial liaison.
- Works with the Director of Conferences to bring industrial programming into the Canadian Chemistry Conference and Exhibition.
- Participates on the Federation of Canada's Professional Chemists (FCPC) Board from the industrial perspective.
- Works with the CSChE Director of Industrial Liaison on related matters.