



## Canadian Society for Chemical Technology Annual General Meeting

October 22, 2020  
Virtual Meeting

### Minutes

1. Call to order (Ciarla)

CSCT President, Tony Ciarla, MCIC, called the meeting to order at 12:40 PM ET via videoconference. Smith indicated that a quorum was present.

**Motion:**

THAT the agenda of the Annual General Meeting, October 22, 2020 **be adopted as presented.**

**CARRIED**

(Barclay/McMahon)

-proposal for other business: preparation for CSCT's 50th anniversary (Terrance Deline)

-wants to know what to do with his Board gift goats

2. Adoption of the minutes of the 2019 AGM

**MOTION:**

THAT the minutes of the Annual General Meeting of the CSCT held on January 8, 2019 by teleconference be adopted.

**CARRIED**

(Meintzer/Barclay)

3. Reports

**CSCT Presidents Report (Ciarla)**

- Notes that 2020 was a difficult year with uncertainty and lack of events
- Focus to grow student memberships, engage with the national office to collaborate with the other societies, and engage with industry to bring value to our members

**CSCT Treasurer (Watt)**

- Received a clean audit and thanks Joan Kingston and the national office for their support in providing the financials

**MOTION:**

THAT the 2019 audited financial statements be adopted as presented.

**CARRIED**  
(Barclay/Sutton)

**CIC Update & Direction (Paul Smith, Interim Executive Director and CIC Chair)**

- Reiterates how important the CSCT is to the CIC and the opportunities for member value and growth
- Highlights CIC VIRTUAL and the involvement of the subject divisions there – opportunity for CSCT to get involved
- Member resource groups are now available and encourage CSCT members to get involved in them as well
- The Governance Task Force has been established and will be looking at how the CIC can operate more effectively

**4. CIC Financial Committee Update (Watt)**

**Review of 2019 yearend CSCT Financials**

**2020 CSCT budget; process forward**

- challenges to retain and attract members
- Finance committee faced many challenges due to the COVID-19 pandemic, including cancellation of CCCE 2020 in Winnipeg and CCEC 2020 is going virtual
- Watt is proud of the team for their pivot to virtual operations and programming

**5. Appointment of Auditors for 2020**

**MOTION**

THAT John Frouin of the Fouin Group be appointed as the CSCT auditor for 2020

**CARRIED**  
(Smith/Meintzer)

**6. Election of Directors for 2021 (Ciarla)**

**MOTION**

THAT the Board of Directors for 2020-2021 be approved as presented.

**CARRIED**  
(Ciarla/Meintzer)

**7. Recognition: CSCT retiring Directors and Officers in December 2020 (Ciarla)**

- Samantha Waytowich, CI Consulting 360 is retired from the Board. The Board thanks her for her work on the Board.

**8. Looking forward into 2021:**

**President - Tony Ciarla**

- New ideas for continued improvement and working together is the way forward here.
- Must collaborate effectively with the national office.
- Continue to focus on growing membership and providing value to members.
- The stability of the Board is a strength but must continue to encourage new and longstanding members to contribute to the Board.
- Encourages everyone to reach out to their network to encourage them to join.

**9. Other Business and next AGM (Ciarla)**

Terry Deline – one of the things that was fundamental to our foundation as the chemical technology group was Marion Bright who left a bequest for an award. Can we get fundraising going again for this award?

Ciarla notes that the next AGM will be sooner, to align to the other societies, in June 2021 and hopes to see everyone there virtually.

10. Adjournment (Ciarla)

Ciarla adjourned the meeting at 1:40 PM ET.